

DR WILLIAMS'S LIBRARY



CONGREGATIONAL LIBRARY

Building work closure: March 2009 update

The two libraries will be closing at 5pm on Friday 29 May 2009 for approximately three months. This will allow for the installation of a lift, a wheel-chair accessible entrance and a new strong room.

The following initial closure measures have been agreed by the Trustees:

- The maximum number of **loans to Members** will be increased to twelve items from Friday 1 May 2009. Books borrowed or renewed from 1 May will be due back on Thursday 1 October 2009. Postal borrowing will be suspended for June, but will resume on Wednesday 1 July (subject to stock and staff availability). Books must be returned by post from Monday 1 June until the Library reopens.
- **Photocopying** will be completely suspended during June, but a postal service will be available from Wednesday 1 July 2009. Requests will be subject to stock and staff availability, plus normal copyright and conservation restrictions. A minimum charge of £4 will be levied.

- **Enquiry services** will be suspended throughout the closure.

When the libraries reopen in mid-September there will be a restricted service of only two days a week, but it is hoped to resume the normal Library hours within a short period. In addition, not all the collections will be immediately available; it is likely that a number will not be accessible until the new strong room has been commissioned in the New Year.

Further announcements will be made as more details become available. To receive the latest news from the Library by email, sign-up for our free e-bulletin. To subscribe, please send the Principal Librarian an email (alice.ford-smith@dwlib.co.uk) or fill out the form at the Enquiry Desk.

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