



Visiting

DR WILLIAMS'S LIBRARY

14 Gordon Square, London WC1H 0AR

Tel: 020 7387 3727

Email: enquiries@dwlib.co.uk

Web: www.dwlib.co.uk

Tube: Euston, Euston Square, Warren Street, King's Cross

Rail: Euston, St Pancras, King's Cross

www.tfl.gov.uk

Supporting us

You can become a Member for £10 a year. Joining the Library in this way allows you to borrow up to twelve post-1875 books, journals and/or pamphlets in good condition. If you would like to be more involved with the Library and support its development, why not join the Friends too? Please ask at the Enquiry Desk for further details.

Keeping in touch

Sign-up for our free e-bulletin to receive occasional news, event and service updates from the Library by email. To subscribe, please send the Principal Librarian an email (alice.ford-smith@dwlib.co.uk) or fill out the form at the Enquiry Desk.

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Opening hours

Mondays	10.00 to 17.00
Tuesdays	10.00 to 18.30
Wednesdays	10.00 to 17.00
Thursdays	10.00 to 18.30
Fridays	10.00 to 17.00

The Library is closed at weekends and on bank holidays.
Extended closures over Christmas, New Year and Easter.

Opening hours are occasionally subject to change.
Further details: www.dwlib.co.uk/dwlib/visiting.html

Using the Library

New users are very welcome but must contact the Library in advance to check access requirements and staff availability. Undergraduates are not normally admitted unless working on a dissertation or project specific to our collections.

Access to manuscripts and certain printed material is currently restricted until collections displaced by building works have been rehoused and new strong rooms are commissioned. Manuscripts will only be produced with the Director's express authorisation. Requests should be made to Dr David Wykes by emailing him via director@dwlib.co.uk.

Please allow 15 minutes at the start of your first day to register for a Visitor card. This will give reference access at no charge to the printed collections of Dr Williams's Library and the Congregational Library, which is also housed at 14 Gordon Square. One form of photographic identification is required, such as a passport or driving licence. Visitor cards are valid for one year and must be brought every time you come. The Daily Register at the Enquiry Desk should be completed on arrival and departure.

Finding material

A card catalogue includes all the printed material acquired by the Library up to 1997. Items added afterwards have entries in the computer catalogue, available to view within the Library only. Articles from selected journals can also be searched for. Manuscripts are listed in separate handlists. The Congregational Library is similarly catalogued.

The majority of Library material has to be retrieved from the stacks by staff. A request slip should be completed for each item and left at the Enquiry Desk. Requests for printed material are normally delivered within 30 minutes, subject to staff availability. Alongside the latest accessions and journals shelved in the Enquiry Hall, books and pamphlets in the Reading Room can be consulted independently.

Reading Room

Notes should be made in pencil. Pens and correction fluid are not to be brought to the desks. Food, drink, chewing gum and sweets are also prohibited. Mobile phones should be either switched off or set to silent mode.

Laptop computers may be used provided they are not disruptive to others and a disclaimer has been signed. Free WiFi is available to support the study of our collections. Access requires a password, available from the Enquiry Desk.

Much of the material in the Library is fragile, rare and difficult to replace. Some items are unique. All material must be handled with care. Please ask staff at the Enquiry Desk for advice about photocopying and photography options. Permission is granted on a case-by-case basis.

Facilities

Toilets are located on the same floor as the Reading Room. The Library has no refreshment facilities but staff can suggest nearby places to take a break.